ACTION ITEM

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1. City Clerk, dated January 28, 2019, regarding Council Member Appointments to the Code of Conduct and Procedure By-Law Review Ad Hoc Committee

That Sarnia City Council consider Council Member Appointments to the Code of Conduct and Procedure By-Law Review Ad Hoc Committee.

BY-LAW

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1. For 1st, 2nd and 3rd Readings:

A By-law to Confirm the Proceedings of Council at its Meeting held on January 28, 2019.
THE CORPORATION OF THE CITY OF SARNIA  
People Serving People  

CITY CLERK’S DEPARTMENT  

OPEN SESSION REPORT  

TO: Members of Sarnia City Council  
FROM: Dianne Gould-Brown, City Clerk  
DATE: January 28, 2019  
SUBJECT: Council Member Appointments to the Code of Conduct and Procedure By-Law Review Ad Hoc Committee  

Recommendation:  
It is recommended:  

That Sarnia City Council consider Council Member Appointments to the Code of Conduct and Procedure By-Law Review Ad Hoc Committee.  

Background:  
At the January 21, 2019 meeting, Council authorized the creation of a short term Council Review Committee consisting of no more than four members for the purpose of reviewing the Code of Conduct and the Rules of Order, and to make recommendations to Council of any changes with a report back not later than the end of February 2019.  

Following the meeting, the Clerk’s Department canvassed Council to determine which members would be interested in serving on the Committee. The following members expressed an interest:  

Councillor Bird  
Councillor Boushy  
Councillor Burrell  
Councillor Colquhoun  
Councillor Dennis  
Councillor Stark  
Councillor Vandenberg  
Councillor White
The Mayor, or in his absence the Acting Mayor, shall be an ex-officio Member of all Ad Hoc Committees of Council.

Once the committee members are appointed, staff will canvass the members for meeting dates with an aim to commence the review process as soon as possible.

The first regular meeting at which the amended by-laws can be presented in draft form will be March 4, 2019.

Twenty one days’ public notice will be required prior to the adoption of the amended by-laws.

Comments:
Section 6.13 of the Procedure By-Law indicates that Public notice of all “Meetings” shall be provided in accordance with the City of Sarnia Notice Policy.

Public notice will need to be given of the Ad Hoc Committee meetings regardless of the number of members of Council appointed to the committee. These meetings will be open to the public. Please reference the two definitions as outlined in the Procedure By-Law for "Meeting" and “Committee”.

"Meeting" means any regular, special, or other Meeting of a Council, of a Local Board or of a Committee of either of them, where (a) a quorum of members is present, and (b) members discuss or otherwise deal with any matter in a way that materially advances the business or decision making of the council, local board or committee.

"Committee" means any advisory or other committee, subcommittee or similar entity of which at least 50% of the members are also members of Council or a Local Board.

Consultation:
Consultation occurred with Council.

Financial Implications:
There are no financial implications resulting from this report.
“A By-law to Confirm the Proceedings of Council at its Meeting held on The 28 Day of January, 2019”

WHEREAS Section 5 (1) of The Municipal Act, 2001, as amended, provides that the powers of a municipality shall be exercised by its Council;

AND WHEREAS Section 5 (3) of The Municipal Act, 2001, as amended, provides that municipal powers shall be exercised by by-law;

NOW THEREFORE the Municipal Council of the Corporation of the City of Sarnia enacts as follows:

1. All actions of the Council of the Corporation of the City of Sarnia at its meeting held on January 28, 2019 in respect to every report, resolution or other action passed and taken by the Council, including the exercise of natural person powers, are hereby adopted, ratified and confirmed by by-law as if each report, resolution or other action was adopted, ratified and confirmed by its separate by-law.

2. The Mayor and the proper officers of the Corporation of the City of Sarnia are hereby authorized and directed to do all things necessary to give effect to the said actions of the Council of the Corporation of the City of Sarnia referred to in section 1.
This By-law comes into force and effect upon finally being passed.

By-Law Read a First, Second and Third time this 28 day of January, 2019.

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Mike Bradley
Mayor

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Dianne Gould-Brown
City Clerk